BUSINESS ADMINISTRATION, ASSOCIATE IN APPLIED SCIENCE DEGREE

Course Sequence Guide

Spring BUS 155	60				
BUS 101 Introduction to Business BUS 105 Business Math 1 CIT 100 Computers in Business-An Intro ENG 111 English Composition Math competency 2 Credits Spring BUS 155 Interpersonal Communications CIT 210 Microsoft Office - Excel ECO 201 Principles of Macroeconomics MGT 241 Principles of Management Directed Elective (see list) Credits Year 2 Fall ACC 121 Accounting Principles I 1 BUS 231 Professional Communications BUS 261 Business Law I MKT 201 Principles of Marketing Select one of the following: PHL 201 Ethics PHL 202 Contemporary Ethical Dilemmas PHL 203 Environmental Ethics Credits Spring ACC 123 Accounting Principles II BUS 290 Business Admin Internship Directed Elective (see list) MGT 251 Human Resources Management	16				
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BUS 101 Introduction to Business					
Fall		BUS 101			
Year 1					
	Credits				

It is recommended that BUS 105 Business Math be taken before or concurrently with ACC 121 Accounting Principles I. Both courses require placement into MTH 111 Intermediate Algebra/MTH 011 or higher, or completion of MTH 100 Quantitative Literacy with a 2.0 or better.

Directed Electives

Select any combination for 5 credits:

Course	Title	Credits
ACC 223	Cost Accounting	4
ACC 231	Federal Income Tax Problems	3
ACC 241	Principles Fraud Examination	3
CIT 119	Microsoft Office - Word	3
CIT 124	Microsoft Office - PowerPoint	2
CIT 211	Microsoft Power BI	3
CIT 213	Networking Technologies	4
CIT 216	Computerized Acctg Systems	3
COM 111	Public Speaking	4
ECO 202	Principles of Microeconomics	3
ENG 112	English Composition	4
MKT 208	Digital Marketing	2
MKT 241	Principles of Advertising	3
MTH 111	Intermediate Algebra (Or a higher level math course)	4
MTH 131	Intro to Prob & Stats	3
VCA 150	Digital Graphics Design I	3

Students must place into MTH 111 Intermediate Algebra or higher, or completion of MTH 100 Quantitative Literacy or higher with a 2.0 or better (4 credits). These credits do not count toward degree requirements.