

# ACCOUNTING, CERTIFICATE OF ACHIEVEMENT (LEVEL II)

## Course Sequence Guide

Course	Title	Credits
<b>First Year</b>		
<b>Fall</b>		
ACC 121	Accounting Principles I <sup>1</sup>	4
BUS 101	Introduction to Business	3
BUS 105	Business Math <sup>1</sup>	3
CIT 210	Microsoft Office - Excel	3
<b>Credits</b>		<b>13</b>
<b>Spring</b>		
ACC 123	Accounting Principles II	4
BUS 155 or BUS 231	Interpersonal Communications or Professional Communications	3
CIT 216	Computerized Acctg Systems	3
Select one of the following:		3
PHL 105	Critical Thinking	
PHL 201	Ethics	
PHL 202	Contemporary Ethical Dilemmas	
<b>Credits</b>		<b>13</b>
<b>Second Year</b>		
<b>Fall</b>		
ACC 199	Accounting Practicum	3
Directed Elective		3-4
<b>Credits</b>		<b>6-7</b>
<b>Total Credits</b>		<b>32-33</b>

<sup>1</sup> It is recommended that BUS 105 Business Math be taken before or concurrently with ACC 121 Accounting Principles I. Both courses require placement into MTH 111 Intermediate Algebra/MTH 011 *or* higher, *or* completion of MTH 100 Quantitative Literacy with a 2.0 or better.

## Directed Electives

Course	Title	Credits
ACC 223	Cost Accounting	4
ACC 231	Federal Income Tax Problems	3
ACC 241	Principles Fraud Examination	3
ACC 290	Accounting Internship	3
ECO 201	Principles of Macroeconomics	3
MGT 241	Principles of Management	3
MKT 201	Principles of Marketing	3