ECE 220 - EARLY EDUCATION ADMINISTRATION

Course Description

This course provides information and experiences to gain knowledge in program administration for establishing policies, implementing and evaluating programs, assessing, recording and reporting children's progress, scheduling activities, promoting good support systems between home and school. In addition, focus will be aimed at understanding administrative organization, leading and managing personnel, financing and budgeting and contributing to the profession. Course instruction is based on the quality principles/standards required by Child Development Associate Credential and the National Association of the Education of the Young Child (NAEYC). Group 2 course.

Credit Hours

3

Contact Hours

3

Lecture Hours

3

Recommended Prerequisites or Skills Competencies

ECE 101, placement into ENG 11/111

General Education Outcomes supported by this course

Critical Thinking - Direct

Course Learning Outcomes

Knowledge:
- Investigate early childhood program management practices, strategies, and models.

Application:
- Create policies that support a positive learning environment based on the quality principles/standards required by Child Development Associate Credential and the National Association of the Education of the Young Child (NAEYC).
- Develop a comprehensive employee evaluation plan that includes documenting and reporting progress in meeting objectives for all stakeholders.

Integration:
- Compare administrative organization and regulation to standards of practice for leading and managing personnel, financing and budgeting and contributing to the profession.

Human Dimension:
- Explore their own leadership style to develop leadership skills related to working in the field of early childhood.

Caring - Civic Learning:
- Advocate for the well-being of children and families in their community.

Learning How to Learn:
- Analyze their learning skills to complete their course success plan.