

INCLEMENT WEATHER POLICY

It is the policy of Northwestern Michigan College to maintain normal operations on regularly scheduled days, except in very rare cases when severe weather conditions prevent this.

It is further the policy of NMC that each staff member and student will make his or her own determination concerning attendance on unfavorable travel days.

Given unfavorable weather conditions, NMC may delay or close, in which case the following actions will be taken:

- For daytime classes, a decision to delay the opening of the college or close entirely will be communicated before 5:30 a.m.
- For evening schedules, delays or closings will be announced by 3 p.m. There is a possibility that NMC would cancel all day classes and hold evening classes.
- If the college delays opening, students should report to class at the designated opening time. If a student's class begins before the designated opening time, that class would be canceled unless one-hour of instruction remains after the designated opening time. Up-to-date information regarding class cancellations and college closures will be communicated on the NMC web page at www.nmc.edu/student-services/class-cancellations.html (<https://www.nmc.edu/student-services/class-cancellations.html>).
- College delays or closures will be reported to area radio and television stations (a list of stations is available in the Public Relations and Marketing office) campus video monitors, NMC's general information number (231) 995-1000, and NMC website.
- College delays or closures will be reported via email to all faculty, staff and students via NMC email accounts, and via text message to those students who are subscribed to receive alerts on their cell phones.
- For weekend academic courses, the college closure/delay decision will first be enforced. If, on the other hand, a faculty member determines he/she cannot make it to campus for their particular class, the faculty member teaching the weekend course will update his/her voicemail greeting with the class cancellation information. Weekend students should then call their instructor's voicemail rather than the 24-hour phone line.