

SRG 204 - PROFESSIONAL CAREER PREP I

Course Description

In this course students will work with the Office of Career Services to complete a career portfolio and employment training. Major topics in this course include resume creation both written and online portfolios, interview preparation, job search strategies, and professional attire. Group 2 course.

Credit Hours

0.5

Contact Hours

0.5

Lecture Hours

0.5

Required Prerequisites

SRG 201 and SRG 202 may be taken concurrently

General Education Outcomes supported by this course

Communications - Direct

Course Learning Outcomes

Knowledge:

- Define the requirements for a professional resume portfolio.
- Describe the process involved with a professional job search, interview management skills, and professional attire.

Application:

- Create a professional resume Portfolio in both physical and online formats.

Integration:

- Incorporate the cover letter, resume, and e-portfolio created in the course to apply for a surgical technologist position.

Human Dimension:

- See themselves as surgical technologists.

Caring - Civic Learning:

- Appreciate the professional skills required for seeking employment.

Learning How to Learn:

- Be prepared to facilitate a professional interview process.